FUNCTION PACKAGES

WINDSOR CASTLE HOTEL

Your Castle...Your Home

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At The Castle, We take pride in offering a superior dining experience, warm hospitality, and a welcoming atmosphere for the entire family to enjoy. Our commitment is to provide an iconic pub experience that sets us apart for the rest.

Our versatility allows us to accommodate various occasions, from presentation evenings to birthday celebrations and baby showers. We are here to help make your next special event unforgettable.

Our dedicated functions team will collaborate closely with you to tailor an event that leaves a lasting impression. Contact our team today, and let the planning for your gathering commence.

MAKE A BOOKING

info@thewindsorcastle.com.au
(02) 4933 7276

For bookings with 30 or more people a $50 deposit is required to secure a booking

FUNCTION ROOM

A spacious, exclusive space to bring any special occasion to life, featuring direct access to the Outdoor Deck and Front Entrance. This space includes a private bar and offers the freedom to style and decorate it to make it uniquely yours.

SEATING	STANDING
130	200

BEER GARDEN

Enjoy a casual gathering in our outdoor space, with room for 70 guests. Under the festoon lights, it creates a relaxed setting perfect for anyone seeking an easy and convenient venue for any occasion. This area also features a sports-viewing TV, making it ideal for watching your favourite games while socialising.

SEATING	STANDING
60	70

FAMILY ZONE

The Family Zone offers a unique function space with exclusive access to the playground, available for private use. Perfect for families or group events, this space allows you to host a fun and relaxed gathering while the kids enjoy the play area, ensuring everyone has a great time.

SEATING	STANDING
18	40

THE DECK

The deck is a vibrant and casual outdoor space, perfect for small groups looking to enjoy a laid-back atmosphere. With easy access to the kids' area, it's an ideal spot for families or friends to gather and relax in a lively setting, all while keeping the little ones entertained nearby.

SEATING	STANDING
18	40

PLATTER MENU

MIXED PLATTER (HOT) $145

Party pies
Sausage rolls
Chicken skewers
Spring rolls & dim sims
Chicken wings in Smokey BBQ sauce
Arancini balls
Chips & wedges w/ sweet chilli & sour cream

SLIDERS PLATTER $120

Fried chicken x 8 e.a.
Pulled pork x 8 e.a.
Beef x 8 e.a.

GRAZING PLATTER $150

Assorted dips
Breads
Olives
Cheddar
Grissini
Cured meats (salami, prosciutto, pastrami)
Marinated roasted vegetables

COB LOAF $75

Spinach & cheese
Cheese & bacon
Four cheese

ASSORTED SANDWICHES & WRAPS $90

VEGAN PLATTER $150

Popcorn cauliflower
Vegan arancini
Breads
Assorted dips
Chips
Olives
Falafels

CHEESE PLATTER $120

Hard & soft cheese
Lavosh
Fresh fruit

DESSERT PLATER $130

Brownies
Churros
Cheesecake
Fresh fruit
Cakes

EACH PLATTER IS SUITABLE FOR 9-11 PEOPLE

PLEASE CONTACT US IF YOU WOULD LIKE TO DISCUSS ALTERNATE CATERING OPTIONS

DEPOSITS

- A tentative booking can be held for seven days; at this point, a deposit will be required to secure your booking.
- A function will be deemed to be confirmed only when the payment has been received.
- The hotel reserves the right to cancel any bookings that have not been made within seven days.
- Without this deposit confirmation, your event space may be allocated to another booking without your notice.
- If your function is to be held less than 13 days from the enquiry date, the deposit is required within 24 hours of your tentative booking.
- Deposits are non - refundable.

CANCELLATIONS

- Cancellations must have a minimum of 30 days' notice prior to your event date. Any cancellations with fewer than 30 days' notice may incur additional charges.
- Management reserves the right to withhold deposits if they deem that the cancellation notice period has not been met.

CATERING

- Catering requirements must be finalised and paid 14 days prior to your event, including any dietary requirements, special requests, and final numbers.
- Your confirmed final numbers will be the minimum catering charge on your account irrespective of attendance on the day.
- No food or beverage can be brought into the hotel for consumption at your function excluding celebratory cakes for which a Cakeage fee may apply.

BEVERAGE REGULATIONS

- Beverages will be served in accordance with Liquor Licencing Laws.
- Legally approved identification must always be carried and produced on request while in the venue - 'no proof - no service'.
- A maximum of two drinks will be served to a single guest at one time. Responsible Service of Alcohol will always be adhered to.

PRICING

- All pricing listed in this document is subject to change at any time.
- Quotes will be valid for two weeks from the date they are provided.
- Sufficient notice of price changes will be given in advance if applicable.
- Full payment for all charges must be received no later than 24 hours prior to your function commencing.
- Bar tabs and any additional charges must be paid upon the conclusion of your function. Personal cheques will not be accepted.

CAKES

- We are happy for you to provide your own celebratory cake. However, the Hotel holds no responsibility for the transport/delivery of your cake should your cake get damaged.
- If you would like your cake to be served individually to your guests, a fee of $3.00 per person will be charged.

SECURITY

- The hotel does not provide security for your function.
- We can arrange security for you, which will be charged at the cost price.
- If the hotel deems it necessary that your function require security, it will be arranged and charged to the function account.
- All 18th Birthday functions require parental supervision at all times.

MINORS

- All patrons under the age of 18 will need to vacate the premises by midnight in accordance with Liquor Licensing Laws.
- Underage guests must be always accompanied by a parent or legal guardian while in the venue.

DECORATIONS

- The customer may bring in decorations at an agreed time arranged with management beforehand.
- Setup/pack-down timing can be discussed with the function coordinator as it is dependent on availability.
- Nothing is to be screwed, nailed or adhered to any wall or other surface of any area unless the hotel has granted prior permission.
- Goods must be picked up 24 hours after the event has finished.
- Strictly no naked flame, confetti or scatters will incur a cleaning fee if used.

LIABILITY

- The customer is responsible for any damage, theft or injury sustained at the venue.
- The venue does not accept responsibility for any goods, gifts or personal belongings brought in by any guests.
- Management reserves the right to remove any person(s) believed to be intoxicated, unruly or who may pose a danger to themselves or others.
- If at any time guests are in breach of the law/licence/terms and conditions, the event may be closed without notice or explanation.
- Management reserves the right to withhold deposits in the event any venue terms and conditions are breached.